

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
June 13, 2023**

**The meeting will be held in the
Beatrice Gilmore School
1075 McBride Ave.
Woodland Park, NJ
at 7:00 PM**

Formal action may be taken

**PAUL MURPHY
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
JUNE 13, 2023

TUESDAY, 7:00 P.M. BEATRICE GILMORE SCHOOL
1075 MCBRIDE AVE.
WOODLAND PARK, NJ 07424

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval Annual Appointments**
 - 6. Approval of Minutes**
 - 7. Superintendent's Report**
 - 8. Board Attorney's Report**
 - 9. Business Administrator's Report**
 - 10. Committee Reports**
 - 11. Old Business**
 - 12. New Business**
 - 13. Public Hearing**
 - 14. Executive Session**
 - 15. Adjournment**

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
JUNE 13, 2023

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present -
Members Absent –
Also Present -

ACKNOWLEDGMENT OF RETIREES

- Nancy Munro – 28 years
- Anna Maria Tundo – 26 years
- Donna McCluskey – 26 years
- Kerry McGlame – 22 years
- Sharon Riggi – 20 years
- Lynn Meeker – 16 years

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

ANNUAL APPOINTMENTS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by ___ to accept the recommendation of the Superintendent to approve the following Annual Appointments numbers 223-371 through 223-386 for the 2023-2024 school year.

Roll Call:

223-371 - APPOINTMENT OF TREASURER OF SCHOOL MONIES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify the appointment of Heather Barkenbush, Treasurer of School Monies, for the 2023-2024 school year. Salary \$3,683.

223-372 -APPOINTMENT OF SCHOOL BOARD AND LABOR RELATIONS ATTORNEY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Adam Weiss of Busch Law Group, as Board and Labor Relations Attorney, for the 2023-2024 school year, at \$170 per hour, as per attached agreement.

223-373 -APPOINTMENT OF SCHOOL AUDITORS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Wielkotz & Company Auditors, as per enclosed professional service agreement for the 2023-2024 school year. Approximate cost \$24,250 per year.

223-374 - ED-DATA SERVICES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Ed-Data Services to provide cooperative purchasing bidding services for the 2023-2024 school year at \$6,240 per year.

223-375 - BROWN & BROWN BENEFIT ADVISORS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Brown & Brown Benefit Advisors as Health Insurance advisor for the 2023-2024 school year.

223-376 - APPOINTMENT OF SCHOOL INSURANCE BROKER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Fairview Insurance Agency as insurance broker of record, for the 2023-2024 school year.

223-377 -MILEAGE REIMBURSEMENT RATE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the mileage Reimbursement Rate at State of NJ allowance - .47 cents per mile effective July 1, 2023.

223-378 -PETTY CASH FUND

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to establish the following Petty Cash Funds and their custodians for the 2023-2024 school year:

Office/School	Custodian of Monies	Amount
Superintendent’s Office	Christine Heil	\$ 300
Business Office	Teresa Laurie	\$1,000
Beatrice Gilmore School	Carmela Christoforatos	\$1,000
Charles Olbon School	Dawn Maxwell	\$1,000
Memorial School	Jeannie Manzi	\$1,000
School #1	Linda Perez	\$1,000
ECC	Dolores Reda	\$1,000
Child Study Team	Rita Pascrell	\$ 200

223-379 - BANK DEPOSITORIES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that the following institutions be designated as depositories for the accounts as indicated for the period July 1, 2022 to June 30, 2023:

WELLS FARGO General, Agency, Payroll, Debt Services, Unemployment Trust, FSA Account
PNC BANK Lunch Program Account.

BE IT FURTHER RESOLVED, that authorization be granted to the President, and in his/her absence, the Vice-President, the Board Secretary, and the Treasurer of School Monies, to sign warrants and documents on behalf of the Board of Education for the General Fund. The Superintendent and the Business Administrator be authorized to sign warrants for the Agency Account, Lunch Program Account.

BE IT FURTHER RESOLVED, that authorization be granted to the Business Administrator and Principal of each respective school to sign warrants and documents for each schools activity account.

223-380 - DESIGNATION OF NEWSPAPER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to designate The North Jersey Herald News, as the official newspaper for the placement of legal ads and other purposes as deemed necessary and The Record as official alternate newspaper.

223-381 - APPOINTMENT OF SCHOOL DOCTOR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of St. Joseph Family Medicine-School Doctor, for the 2023-2024 school year at an approximate cost of \$4,400.

223-382 - SUBSTITUTE RATES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the substitute teacher and nurse salaries for the 2023-2024 school year as follows:

- Daily per diem Substitute Teachers: \$125
- Daily per diem Substitute Aide \$80
- Daily per diem Substitute Nurses: \$175
- Long term Substitute Teachers (more than 10 consecutive days) \$130
- Long term Substitute Teachers Highly Qualified Fully Certificated: \$175
- Substitute Custodians no Black Seal \$20/hr.
- Substitute Custodian w/ Black Seal \$22/hr.

223-383- FIELD TRIPS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached field trips list for the 2023-2024 school year.

223-384-ANTICIPATED CONTRACTS TO BE RENEWED, AWARDED OR TO EXPIRE – 2023-2024

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, pursuant to PL2015, Chapter 47 the Woodland Park Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.(See Attached)

223-385 - POLICIES AND PROCEDURES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Board re-adoption of the Woodland Park Board of Education Policy Manual, Woodland Park Board of Education District Procedural Manual and Woodland Park Board of Education Special Education, Speech, Basic Skills Instruction, English as a Second Language and Impact Procedural Manual as presently constituted and further that all elements remain subject to future review and update pending subsequent approval by the Board. Copies are available in the Superintendent’s Office for review.

223-386 - CURRICULUM AND TEXTBOOKS ADOPTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve The New Jersey Administrative Code 6:8-4.3(a) 31 requires the Board of Education annually approve the Curricula and the Courses of Study used by the school district. Inclusive in the list is the Basic Skills Subjects, Infused Curricula, Textbooks, Workbooks, Special Subject Area and Supportive Instructional Areas. Copies of the Curricula and the Courses of Study are available in the Superintendent’s Office for review.

223-387 - APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the May 8, 2023 workshop, May 15, 2023 regular and the May 25, 2023 special meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the May 8, 2023workshop and the May 25, 2023 special meetings.

Roll Call:

SUPERINTENDENT’S REPORT
BOARD ATTORNEY’S REPORT
BUSINESS ADMINISTRATOR’S REPORT

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 223-388 through 223-399.

Roll Call:

223-388 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the months of March 2023 & April 2023 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2023 & April 30, 2023 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

223-389 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of March 2023 & April 2023.

March

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-217-100-00-00-065	Salaries	\$123,750.00	(\$5,000.00)	\$118,750.00
11-000-219-104-00-00-065	Salaries of Other Profes	\$116,479.00	\$5,000.00	\$121,479.00
11-000-222-100-00-00-065	Salaries	\$ 51,157.00	(\$6,700.00)	\$ 44,457.00
11-000-251-340-00	Purchased Tech Services	\$ 67,100.00	(\$1,000.00)	\$ 66,100.00
11-000-251-592-00	Miscl Purch Services	\$ 17,475.00	\$1,000.00	\$ 18,475.00
11-190-100-340-00	Purch Technical Services	\$117,640.00	(\$5,400.00)	\$112,240.00
11-190-100-610-00	General Supplies	\$178,600.00	\$5,400.00	\$184,000.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 91,070.00	\$6,700.00	\$ 97,770.00
20-218-200-105-00-00-000	Salaries of Sec & Cler	\$112,350.00	(\$5,000.00)	\$107,350.00
20-218-200-420	PEA SS Cleaning Repair	\$ 20,931.00	\$5,000.00	\$ 25,931.00

April

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-100-00-00-070	Salaries	\$110,824.00	\$3,000.00	\$113,824.00
11-000-216-320-00-00-065	Purchased Professional	\$ 17,249.00	(\$15,000.00)	\$ 2,249.00
11-000-216-320-00-00-070	Purchased Professional	\$ 34,749.00	(\$3,000.00)	\$ 31,749.00
11-000-219-104-00-00-065	Salaries of other Profes	\$121,479.00	\$16,000.00	\$137,479.00
11-00-219-390-00-00-060	Other Purch Prof & Tech	\$113,650.00	(\$16,000.00)	\$ 97,650.00
11-000-221-176-00-00-060	Salaries Math & Literacy C	\$ 8,000.00	(\$100.00)	\$ 7,900.00
11-000-221-600-20-00-065	Supplies & Materials	\$ 1,200.00	\$100.00	\$ 1,300.00
11-000-251-340-00	Purchased Tech Services	\$ 66,100.00	(\$350.00)	\$ 65,750.00
11-000-251-592-00	Miscl Purch Services	\$ 18,475.00	\$100.00	\$ 18,575.00
11-000-251-600-00	Supplies & Materials	\$ 9,050.00	\$250.00	\$ 9,300.00
11-000-261-420-00	Clean Repair & Maint Svc	\$236,300.00	(\$100.00)	\$236,200.00
11-000-261-610-00	Teneral Supplies	\$ 44,900.00	\$100.00	\$ 45,000.00
11-000-291-220-00	Social Security Cont	\$250,000.00	\$4,506.29	\$254,506.29
11-000-291-260-00	Workmen’s Compensation	\$140,000.00	(\$4,506.29)	\$135,493.71

11-190-100-320-00	Purchased Pro-Ed Svc	\$ 13,500.00	(\$1,600.00)	\$ 11,900.00
11-190-100-340-00	Purch Technical Svc	\$112,240.00	\$100.00	\$112,340.00
11-190-100-610-00	General Supplies	\$184,000.00	\$2,600.00	\$186,600.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 97,770.00	\$15,000.00	\$112,770.00
11-240-100-610-10-00-060	Bilingual Gen Supplies	\$ 500.00	(\$300.00)	\$ 200.00
11-240-100-610-20-00-065	Bilingual Gen Supplies	\$ 1,000.00	(\$300.00)	\$ 700.00
11-240-100-610-30-00-070	Bilingual Gen Supplies	\$ 1,000.00	(\$500.00)	\$ 500.00

223-390 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$465,235.56, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#74	\$232,243.63
#75	\$144,017.16
#L72	\$ 88,974.77

223-391-HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby reaffirms the Superintendent’s decision in HIB Investigation # 2023-41, for the reasons set forth in the Superintendent’s decision to the student’s parents.

223-392-APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for May of the 2022-2023 school year, as per the Northern Regional Educational Services.

223-393-COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE (SOA) – 2023-2024

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission to the NJDOE of the 2023-2024 Comprehensive Equity Plan Statement of Assurance extension, as attached.

223-394-ACCEPTANCE OF RESIGNATION – T. PASQUINO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Tina Pasquino, teacher at CO, effective June 30, 2023.

223- 395-ACCEPTANCE OF RESIGNATION – I. CORSETTO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Isabel Corsetto, PT aide, effective June 30, 2023.

223-396- ACCEPTANCE OF RESIGNATION – S. ABU DURRA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify acceptance of resignation of Sammar AbuDurra, lunch aide, effective October 17, 2023.

223-397 - APPROVAL TO RESCIND APPOINTMENT – C. GALASSO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Courtney Galasso, previously approved at the March 20, 2023 meeting.

223-398-RATIFY APPROVAL TO DISCONTINUE PAID ADMINISTRATIVE LEAVE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to discontinue paid administrative leave for employee ID #4599, effective 6/5/23.

223-399- TERMINATION OF EMPLOYMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to terminate employment due to abandonment of position, for employee ID#4725, effective May 12, 2023.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 223-400 through 223-412.

Roll Call:

223-400 - CONTRACT APPROVAL 2023-2024 – P. MURPHY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Paul Murphy, School Business Administrator/ Board Secretary, for the 2023-2024 school year, @ \$133,676. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto.

223-401-APPOINTMENT OF HIRE – S. ROLLO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Sabrina Rollo, as an elementary teacher at CO, BA, Step 1, \$58,080, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

223-402-APPOINTMENT OF HIRE – A. ALMONTE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Aimee Almonte, as a districtwide School Psychologist, MA, Step 1, \$64,530, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

223-403-APPOINTMENT OF HIRE – J. FAGAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jennifer Fagan, as math teacher at Memorial, BA, Step 1, \$58,080, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

223-404- APPROVAL OF 2023 EXTENDED SCHOOL YEAR PERSONNEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year (ESY) personnel in accordance with N.J.A.C. 6A:14-4.3 © as listed
Child Study Team

School Psychologist - Aimee Almonte 10 hours per case @ \$40/hr. -As needed for IEP Meetings

223-405-APPOINTMENT OF HIRE-LEAVE REPLACEMENT – J. KISER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Joshua Kiser, as a leave replacement teacher at Memorial, at \$175 per diem, no benefits. Effective September 1, 2023-January 19, 2024.

223-406-APPOINTMENT OF HIRE-LEAVE REPLACEMENT – J. LINDSEY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jayda Lindsey, as a school guidance counselor leave replacement, at \$175 per diem, no benefits. Effective September 5, 2023-December 22, 2023.

223-407-APPOINTMENT OF HIRE - SUMMER CUSTODIAL HELP 2023

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment the following for 2023 summer custodial help, 5 hours per day @ \$14.50/hr., effective June 19, 2023-August 31, 2023.

Tyler Mulroony, John Hautay & Justin Pagvirigan

223-408-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL & RATIFY APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve and ratify approval of the attendance and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2022-2023 school year.

Name	Activity	Date	Fee	Travel	Total
Meghan McGinnis	G&T Enrichment Roundtable Workshop	6/14/23	NA	NA	NA
Christine Hiel	Criminal History Record Check Training Program	6/6/23	NA	NA	NA
Delores Reda	Google Intermediate Training for Secretaries	6/26/23	\$110/ea	NA	\$220
Dawn Maxwell		6/27/23			
Tara Pearce	Kids Yoga Stories (Virtual)	Sessions April-May	\$297	NA	\$297

223-409-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel	Total
Suzanne Socha	Summer Coaching Co-op and Literacy Leaders Meet Up	7/25-7/27 2023	\$600	NA	\$600

223-410- RATIFY APPROVAL OF ADDITIONAL HOURS – PRE-K LUNCH AIDES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of extra hours as classroom aides for the following Pre-K lunch aides, Majdouline Benjelloun, Mary Kaywork and Nadica Zecevic, not to exceed 2 hours each per day at a rate of \$25/hr., for following dates; 6/6, 6/7, 6/8, 6/12, 6/13.

223-411- APPROVAL OF EXTRA HOURS – K. LEARY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve extra hours for Kimberly Leary, to plan professional development for pre-school staff for the upcoming school year and to work on schedules. Effective 1 week during the summer, 5 hours per day, at \$40/hr.

223-412-APPROVAL OF STAFF TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve transfers of the following staff members, as listed:

Last Name	First Name	From School	To School	Grade and Position
Omran	Douna	CO	BG	LLD Gr. 3-5
Walters	Dustin	BG	Memorial	LLD Gr. 6
Brunini	Michele	BG	ECC	Pre-K 4

FINANCE:

223-413 -APPROVAL OF CONTRACT – DELTA-T GROUP- ESY PROGRAM

Motion by: _____ seconded by: _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Delta-T Group, to provide Speech Therapy Services for the ESY program, at a rate of \$100/hr., 3.5 hrs. per day, effective 7/10/23-8/17/23.

Roll Call:

223-414 -ACCEPTANCE OF GRANT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant from NJSIG Policy 3710, Safety Grant program, in the amount of \$2,000, for the purposes set forth in their safety grant application, which is attached hereto. The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

Roll Call:

223-415 -APPROVAL OF DELTA DENTAL PLAN RENEWAL

Motion by _____, seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept contract proposal submitted by Delta Dental NJ, effective July 1, 2023 through June 30, 2025, at a rate of \$98.64 per month, per full time employee. (No rate increase)

Roll Call:

223-416-ACCEPTANCE OF FY2023 FUNDING OF CAPITAL MAINTENANCE AND EMERGENT PROJECT GRANT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant in the amount of \$29,600 from the NJSDA and NJDOE, as allocated for capital maintenance needs.

Roll Call:

223-417- APPROVAL OF WIRING INSTALLATION - LTW

Motion by _____ Seconded by _____

BE IT RESOLVED by the Woodland Park Board of Education, upon the recommendation of the superintendent, to award the contract to LTW, to conduct emergency installation wiring at the Early Childhood Center, due to change orders from unforeseen conditions of building renovations and maintaining the timeline for project completion/school opening. Estimated cost of installation total \$33,529.97.

Roll Call:

223-418 - TRANSPORTATION CONTRACT – 2022-2023

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract for the following 2022-2023 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
Q2856	Windsor Learning Center	Ace School Bus Tran	1	4,725.00	6/5/23-6/23/23

Roll Call:

223-419-AWARD OF CONTRACT- WOODLAND PARK BOARD OF EDUCATION MEMORIAL MIDDLE SCHOOL, CHARLES OLBON SCHOOL & BEATRICE GILMORE SCHOOL MECHANICAL IMPROVEMENTS

Motion by _____ Seconded by _____

WHEREAS, a recommendation was made by the Superintendent of Schools and the Business Administrator to the **Woodland Park Board of Education (“Board”)** to seek a contract for construction services and materials for renovations at the Woodland Park Board of Education Memorial Middle School, Charles Olbon School & Beatrice Gilmore School Mechanical Improvements (hereinafter the “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Friday, June 2, 2023, the Board received the following bids from potential bidders in accordance with N.J.S.A.18A:18A-1, et seq.:

BIDDER	BASE BID	ALT. 1	ALT. 2	ALT. 3	ALT. 4	ALT. 5
Javier Construction	\$1,296,627	\$2,116,248	\$1,868,005	\$288,734	\$343,246	\$286,702

WHEREAS, the bid submitted by Javier Construction has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications, and

WHEREAS, the Board, has considered the recommendation of the Superintendent of Schools, the Business Administrator, and the Construction Professionals and approves same;

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Javier Construction in the amount of \$1,296,627, base bid and alternate bid #3-\$288,734 and alternate bid #4-\$343,246, as the lowest responsive bidder in accordance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications.

Roll Call:

223-420– APPROVAL OF CONTRACT – AMP FX

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Amp FX, to provide technical/staffing services to livestream Board of Education meetings, for the 2023-2024 school year, at a rate of \$130/hr., 2 hour minimum per event.

Roll Call:

223-421-TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE ACCOUNT

Motion by _____ Seconded by _____

WHEREAS, NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into a Capital Reserve Account at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Woodland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end, and

WHEREAS, the Woodland Park Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Woodland Park Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call:

BUILDINGS & GROUNDS

223-422-SCHOOL BUS EVACUATION DRILLS FOR 2022-2023 SCHOOL YEAR

Motion by _____ Seconded by _____

WHEREAS, School Bus Evacuation Drills are to be conducted and documented each school year; and

WHEREAS, pursuant to the New Jersey Administrative Code (NJAC 6A:27 – 11.2) School Bus Emergency Evacuation Drills must be organized and supervised by school administrators and conducted twice each school year for all students who are transported to and from school; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, the Woodland Park School District Schools listed below have completed mandated School Bus Evacuation Drills,

BE IT RESOLVED that the Woodland Park Board of Education ratifies the action of the Superintendent in approving the implementation and documenting School Bus Evacuation Drills for the 2022-2023 school year pursuant to the New Jersey Administrative Code (N JAC 6A:27- 11.2) where School Bus Emergency Evacuation Drills must be conducted twice each school year.

Drill 1:

School: Beatrice Gilmore
Date: 11/3/22
Time: 8:08 am
Location: 1075 McBride Ave, Woodland Park, NJ 07424
Route number(s): 2005, BGT1
Person overseeing: Ms. Tomback and Mr. Pomante

School: Charles Olbon
Date: 11/7/22
Time: 8:40 am - 8:50
Location: 50 Lincoln Lane, Woodland Park, NJ 07424
Route number(s): 2642, 2013, CO-T1, CO-T2
Person overseeing: Ms. Nussbaum and Ms. Sanducci

School: Memorial
Date: 10/12/22
Time: 8:12 am
Location: 15 Memorial Drive, Woodland Park, NJ 07424

Route number(s): M-T2, 2570, 2643
Person overseeing: Mr. Scholtz and Ms. McGarrity

Drill 2:

School: Beatrice Gilmore
Date: 4/3/23
Time: 2:43 pm
Location: 1075 McBride Ave, Woodland Park, NJ 07424
Route number(s): 2005, BGT1
Person overseeing: Ms. Tomback and Mr. Pomante

School: Charles Olbon
Date: 4/20/23
Time: 8:40 am
Location: 50 Lincoln Lane, Woodland Park, NJ 07424
Route number(s): 2695, 2642, 2013
Person overseeing: Ms. Nussbaum and Ms. Dizzia

School: Memorial
Date: 4/5/23
Time: 8:07 am
Location: 15 Memorial Drive, Woodland Park, NJ 07424
Route number(s): M-T2, 2570, 2643
Person overseeing: Mr. Scholtz and Ms. Reilly

**All original documentation is on file in the Office of Transportation*

Roll Call:

POLICY:

223-423 - APPROVAL OF NEW POLICIES & REGULATIONS – 2ND READING & ADOPTION

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R2520	Instructional Supplies	Mandated
R4217	Use of Corporal Punishment	Recommended
R6115.01	Federal Award/Funds Internal Controls Allowability of Costs	Mandated
R6115.04	Federal Funds Duplication of Benefits	Mandated

Roll Call:

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can

meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at _____ p.m. by _____, seconded by _____
Voice Vote:

Motion to return to Regular Session at _____ p.m. by _____, seconded by _____
Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____
Voice Vote:

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION

ITEMS DISCUSSED: